

**Child Abuse Council of Santa Clara County
Membership Committee Meeting**

2030 Forest Ave. Suite #110

San Jose, CA. 95128

Thursday February 2nd, 4p.m.

MINUTE

1. Call to Order/ Roll Call: Meeting was called to order by Chair Vogel at 4:05pm.

Members Present: Alicia Newton, Debbie Pinck, Heather Vogel, Ann Whyte

Members Absent: Karlyne Amaral

2. Public Comments - None

3. Discuss / Approve: January 12th minutes

M/S/A: Newton/Pinck/All

4. Discuss/Approve Business Items

5. Discuss Membership Event

6. Strategic Planning

A. Mentoring

B. Binders

C. Funded Agencies

D. Attendance Spreadsheet

E. Workplan: Committee members discussed about the workplan for 2012-13 and made some revision from the previous one. Completed workplan attached.

F. Operation manual: Member Whyte explained that there was a template and committee can use it at the retreat. The contents will be defining the activities and timeline of the activities.

7. Review current list of vacancies appointments -Recently filled & vacant

(New CAM members awaiting appointment: James Gibbons-Shapiro, Jane Odell, Melody Kinney)

District 1 Justice agency (William Armaline)

District 1 Private agency (Luz Arellano)

District 5 Private agency

Chair Vogel reported that Kimberly Nielsen was appointed in May 2011.

8. Review/Discuss/Approve applications: None

9. Review members to be called for attendance: None

10. Other Committee Business: None

11. Announcements: None

12. Adjournment: Meeting was adjourned by Chair Vogel at 4:55 pm.

Respectfully submitted on 02/24/12 by Kathleen Dong (CAC Coordinator)