

Symposium Committee Meeting
70 W. Hedding St., West Wing, District Attorney's Office
4th Floor Conference Room
San Jose, CA 95110
Monday,
Monday, February 13, 2012 @ 12:15PM to 1:15PM

MINUTES

1. Call to Order/Roll Call: Meeting was called to order by Chair Petros at 12:20pm.
Members Present: James Gibbons-Shapiro, Annie Liu, Alicia Newton, Margaret Petros, Barbara Valdez, Heather Vogel
Members Absent: Kimberly Nielsen, John Stirling, Tiffany Acosta
2. Public Comments: None
3. Discuss/Approve Committee Business
 - a.) Minutes of October 17, 2011 and January 9, 2012
October minutes: M/S/A: Gibbons-Shapiro/Newton/All
January minutes: M/S/A: Vogel/Newton/All
4. Discuss/Approve Symposium Necessary Items
 - Symposium 2012 Budget Revision
Chair Petros explained that \$2,000 was budgeted in 2011-12 budget for training for new Coordinator and suggested shifting it to Item 3 (Site). The total amount of budget will remain the same.
M/S/A: Vogel/Liu/All
 - Symposium Work Plan / Budget – 2013 Symposium
Committee members reviewed draft of 2012-13 budget and decided to make a correction in Item4 (2011 --> 2012, 2012--> 2013)
M/S/A: Newton/Valdez/All
 - Continuing Education Certificate Renewal Fee
Committee decided to renew the Continuing Education Provider license which expires at the end of March for \$200.
M/S/A: Vogel/Valdez/All
 - Symposium 2012 Program Keynote/Plenary/Workshops/Angel Award/Online Registration/Scholarships...
 - 1) On-line registration
All the outlines are collected as well as CVs so on-line registration is ready to be started. Committee decided to charge the same amount for registration this year for \$60 by 03/23. \$80 by 04/06, \$100 by 04/13. All the registration will be closed on 04/13/12.

M/S/A: Valdez/Gibbons-Shapiro/All.

2) Sponsorship

Committee is expecting potential sponsorship from Good Samaritan Hospital, O'Connor Hospital, San Jose Presbytery, GBACAPC. CAC member Dennis Wyatt made a contribution of \$500. Chair Petros is communicating with Director of Community Services at 49ers and Kaiser Permanente.

3) Inspiration Speaker

Member Gibbons-Shapiro recommended a new DA that was recently hired who has extensive experiences from foster homes and other hardships throughout childhood. Member Gibbons-Shapiro will confirm whether he can come as a inspirational speaker.

4) Angel Award

Chair Petros nominated Judge Read Ambler or giving the award as a group to CAC members who served for a lengthy period of time in the Council, some 10 of them. Committee kept it at one award rather than a large group.

- Speakers' Cost

1) Committee decided to pay \$1,000 for keynote presentation and workshop and no more than \$500 for travel cost Moira Szilagyi.

M/S/A: Vogel/Liu/All

2) Plenary and workshop speakers are all local and get paid by their employer as a salary while speaking at symposium, except Yali Lincroft and Carol Burton. Both are in private practice and charge for their speaking. They are willing to accept what our budget allows. Petros suggested \$300 each as fair and committee agreed.

M/S/A: Gibbons-Shapiro/Valdez/All

- CD Replication

Committee decided to place an order to New Cyberian for replication of 500 CDs with paper sleeves for \$460 plus taxes. This is the lowest quote.

M/S/A: Gibbons-Shapiro/Valdez/All

Committee members will work on the stuffing for envelopes on April 16, 12.

5. Announcements

6. Adjourn to the next meeting: Meeting was adjourned by Chair Petros at 1:07 pm.

Respectfully submitted on 02/24/12 by Kathleen Dong (CAC Coordinator).