

# RFP PLANNING CALENDAR

Santa Clara County Child Abuse Prevention Program

**Revised January 24, 2008**

***Dates are tentative and subject to change***

<b>2007</b>	
Sept 14	RFP Planning Calendar is distributed
Sept 21 (8-10 a.m.)	Allocations Committee meets to discuss/finalize funding priorities Saratoga Room, SSA Second Floor, Bldg 1, 333 W. Julian St.
Oct 12	CAC approves Funding Priorities
Oct 16	Release of Funding Announcement @ <a href="http://www.cacsc.org">www.cacsc.org</a>
October 17	Release of Concept Paper/Letter of Intent @ <a href="http://www.cacsc.org">www.cacsc.org</a>
Oct 26 by 3p.m.	Letter of Intent due
	Concept Paper & Outcome workshop – Auditorium (8:30a.m. – 12p.m.)
Nov 9	CAC receives the list of applicants who submitted Letter of Intent
	CAC approves Allocations Committee
Nov 16 by 3p.m.	Concept Paper due
Nov 27	Administrative review of Concept Papers by staff
Nov 28 @ 2p.m.	Members pick up concept papers and staff recommendations
Dec 10 (9a.m. – 5 p.m.)	Allocations Committee meets to review concept papers
<b>Dec 28</b>	Applicants are Notified of Status of Concept Paper via email
<b>2008</b>	
Jan 8 by 3 p.m.	Concept Paper Appeals due
Jan 16 (9-11 a.m.)	Allocations Committee meets to review Concept Paper Appeals
Jan 18	Applicants are notified of status of Concept Paper Appeals via email
<b>Jan 22</b>	Release of RFP via email
<b>Jan 29</b>	Proposal Workshop – Auditorium (9:00 a.m. – 12 p.m.)
<b>Feb 22 by 3 p.m.</b>	Proposals due
<b>Feb 25 - March 7</b>	Administrative Review by Staff
<b>March 10 @ 2p.m.</b>	Committee members to pick up proposals
<b>March 14</b>	CAC Retreat: Allocations Report
<b>March 19</b>	Allocations Committee meets to review proposals
<b>March 31</b>	Applicants are notified of Preliminary Funding Recommendations via email
<b>April 11</b>	Appeals due
<b>April 17 @ 8:30 – 10: 00 a.m.</b>	Allocations Committee meets to review proposal appeals
<b>April 25</b>	Applicants are notified of Status of Appeals and Final Funding Recommendations via email
<b>May 7</b>	Children, Families and Seniors Committee (CSFC) reviews Final Funding Recommendations
<b>May 9</b>	Final Funding Recommendations are presented to CAC
<b>May 20</b>	Board of Supervisors to review CFSC Final Funding Recommendations
<b>May 27</b>	Revised work plan & budget for projects recommended for partial funding